

Dear Owners,

Did you know that you have access to your property portal 24 hours a day? Our interactive building management site lets you track contemporaneous information with respect to your rental property.

**The site:**

**MLSullivan1.managebuilding.com**

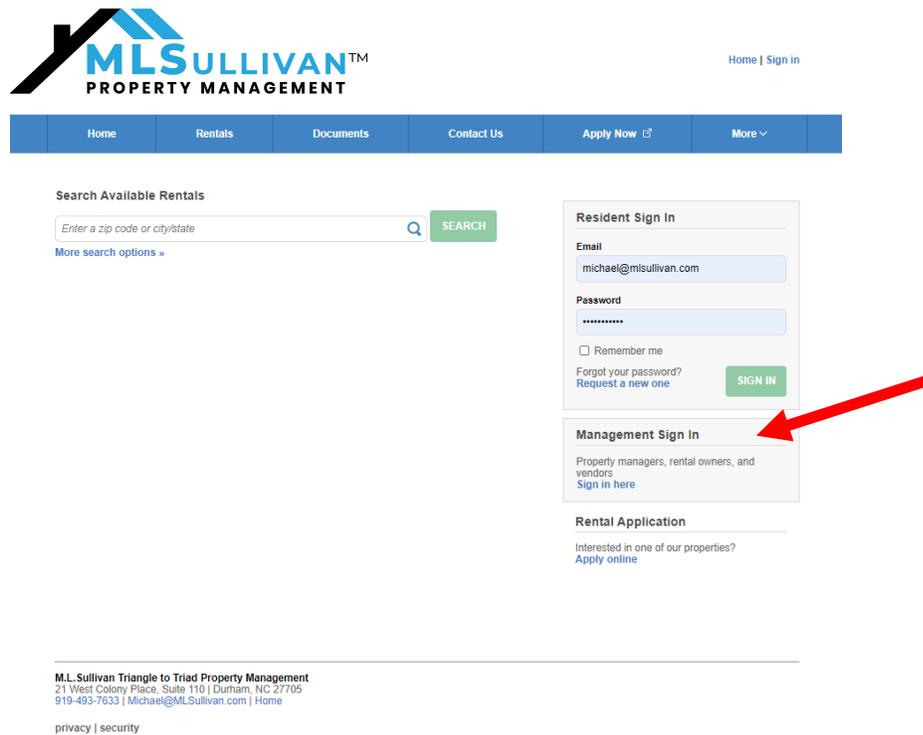
Your username:

The email on file with us. If you do not know what email is on file with us, call the office M-F between 8 am and 2 pm and ask or email ClientCare@MLSullivan.com

**Your password:**

Can be changed at will.

Rental owners use the “Management Sign In” lower link. Our tenants use the top link.



**Once inside you can see:**

1. Financial information
2. A rental owner ledger
3. Relevant documents like leases
4. Resident requests
5. Reports.

## Documents

102 matches

NAME	CATEGORY	SIZE	UPDATED ON
<a href="#">17 george Residential Rental Contract Renewal andor Amendment 72015 (1).pdf</a>	Lease Renewals	264KB	1/14/2021 10:38 AM
<a href="#">17 Georgetown - receipt for recycling old frig &amp; range</a>	Paid Bills	258KB	10/26/2016 10:00 AM
<a href="#">17 Georgetown 30 day notice</a>	Tenant Notice to Terminate Lease	257KB	2/2/2018 11:57 AM
<a href="#">17 Georgetown Court smoke detector</a>	Property Inspections	4MB	1/29/2018 5:51 PM
<a href="#">17 Georgetown Ct - repaired guttter</a>	Property Inspections	4MB	1/24/2019 2:46 PM

## Financials

PROPERTY:  PERIOD:

Cash basis  Accrual basis

2 matches

PROPERTY ACCOUNT (CASH BASIS)	JANUARY 2021	FEBRUARY 2021	MARCH 1 TO DATE	TOTAL AS OF 3/18/2021
<a href="#">17 Georgetown Ct Durham 27705</a>				
<b>Income</b>				
Rent Income	\$1,025.00	\$1,025.00	\$1,025.00	\$3,075.00
<b>Total income</b>	<b>\$1,025.00</b>	<b>\$1,025.00</b>	<b>\$1,025.00</b>	<b>\$3,075.00</b>
<b>Expenses</b>				
17 Georgetown Ct. Mortgage Payment	\$515.53	\$515.53	\$511.70	\$1,542.76
Association Fees	\$77.00	\$77.00	\$77.00	\$231.00
Utilities	\$39.24	\$0.00	\$0.00	\$39.24
<b>Total expenses</b>	<b>\$631.77</b>	<b>\$592.53</b>	<b>\$588.70</b>	<b>\$1,813.00</b>
<b>Net operating income</b>	<b>\$393.23</b>	<b>\$432.47</b>	<b>\$436.30</b>	<b>\$1,262.00</b>
<b>Net income</b>	<b>\$393.23</b>	<b>\$432.47</b>	<b>\$436.30</b>	<b>\$1,262.00</b>

## Rental owner ledger

Send funds

Statement ▾

DATE	PROPERTY	NO.	MEMO	AMOUNT
— Owner Draw				
3/8/2021	20 Durbin Place Durham 27705	EFT	Owner Draw	(\$128.97)

## Documents

102 matches

NAME	CATEGORY	SIZE	UPDATED ON
<a href="#">17 george Residential Rental Contract Renewal and/or Amendment 72015 (1).pdf</a>	Lease Renewals	264KB	1/14/2021 10:38 AM
<a href="#">17 Georgetown - receipt for recycling old frig &amp; range</a>	Paid Bills	258KB	10/26/2016 10:00 AM
<a href="#">17 Georgetown 30 day notice</a>	Tenant Notice to Terminate Lease	257KB	2/2/2018 11:57 AM
<a href="#">17 Georgetown Court smoke detector</a>	Property Inspections	4MB	1/29/2018 5:51 PM

**You can also send funds for major repairs or make an owner request.**

## Rental owner requests

Add request

Send funds

All properties ▾ (2) New, In progress ▾

ID	SUMMARY	PROPERTY	STATUS	CREATED
We didn't find any requests. Maybe you don't have any or maybe you need to <a href="#">clear your filters</a> .				

Credit cards charge high fees to send funds, but an EFT can be done for \$2\*\* price subject to change.

# Send Funds

1. Payment info 2. Review payment 3. Confirmation

Select a property... ▼

PAY THIS AMOUNT

ON THIS DATE  

PAY WITH  ▼

ACCOUNT OWNER NAME

First  Last

ACCOUNT TYPE  ▼

ROUTING NUMBER

ACCOUNT NUMBER

MEMO 46